

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Waste Services				
Bulky Waste Collection	Up to three Items	Non - S	29.67	30.50
Skip Collection Service (to be confirmed)	Non - Recyclable Waste - per tonne	Non - S	106.39	109.37
	Administration Fee	Non - S	60.36	62.05
	Mileage Charge - per mile	Non - S	2.05	2.11
Waste Above one Tonne - prices available from Waste Minimisation Team				
Cemetery				
Grant of Right	Adult Grave for 1 - 5'6"	Non - S	441.94	454.31
	Adult Grave for 2 - 6'6"	Non - S	510.48	524.77
	Adult Grave for 3 - 7'6"	Non - S	580.04	596.28
	Child	Non - S	87.98	90.44
	Cremated Remains	Non - S	166.75	171.42
Internment Fee Monday - Friday	Grave Depth 7'6"	Non - S	553.44	568.94
	Grave Depth 6'6"	Non - S	483.88	497.43
	Grave Depth 5'6"	Non - S	441.94	454.31
	Child up to 12 Years	Non - S	69.56	71.51
	Still Born - 1 Month Old	Non - S	No Charge	No Charge
	Cremated Remains	Non - S	166.75	171.42
Vault	Scattering of Ashes	Non - S	23.53	24.19
	Mausoleum	Non - S	4,036.76	4,149.79
Memorial Erection Rights	Grant of Right and First Interment	Non - S	884.90	909.68
	Second Interment	Non - S	416.36	428.02
Kerb Sets	Headstone - Adult	Non - S	119.69	123.04
	Headstone - Child	Non - S	31.71	32.60
	Vase - Plain	Non - S	No Charge	No Charge
	Vase - Inscribed	Non - S	56.27	57.85
Non Resident Fees - families that have resided outside the Borough for more than 5	Kerb only	Non - S	180.05	185.09
	Kerb and Headstone	Non - S	298.72	307.08
	Memorial Tablet	Non - S	56.27	57.85
	Additional Inscription	Non - S	41.94	43.11
	Grave Number Marker	Non - S	16.37	16.83
	Permanent Grave Number Marker	Non - S	25.58	26.30
	Use of Chapel	Non - S	69.62	71.57
	Use of Chapel - Winter Fuel Charge	Non - S	8.44	8.68
	Search Fee (Inc VAT) - Small Search	Non - S	No Charge	No Charge
	Search Fee (Inc VAT) - Medium search	Non - S	26.37	27.11
Search Fee (Inc VAT) - Full search	Non - S	70.67	72.65	
Allotments				
Standard Plot	10 Poles	Non - S	34.00	34.95
Half size	5 Poles	Non - S	17.00	17.48
Gate Key Fee - either £6 or £4 dependent on type of lock used				
Parks				

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £	
Some bookings may require a differing VAT treatment than that assumed below. The					
Football	Senior Pitch	Non - S	28.50	28.75	
	Junior Pitch	Non - S	9.00	9.25	
Rugby	Senior Pitch	Non - S	28.50	28.75	
	Junior Pitch	Non - S	15.00	REMOVE	
Gaelic Football	Senior Pitch	Non - S	28.50	28.75	
Use of Changing Rooms	Changing Facilities for any activity - with showers				
	Monday - Saturday	Non - S	13.50	13.50	
	Sunday	Non - S	17.50	17.50	
	Changing Facilities for any activity - without showers				
	Monday - Saturday	Non - S	9.50	9.50	
	Sunday	Non - S	14.50	14.50	
Cricket	Day Match	Non - S	39.00	39.00	
	Evening Match	Non - S	25.50	25.50	
	Junior School Match	Non - S	14.00	14.00	
Bowls	Rink per person, per hour	Non - S	2.80	2.80	
	OAP's & Unemployed	Non - S	2.80	2.80	
	Matches - 3 rinks per hour	Non - S	18.60	18.75	
	Matches - 4 rinks per hour	Non - S	23.90	24.10	
	Matches - 5 rinks per hour	Non - S	29.70	30.00	
	Hire of Bowls per game	Non - S	2.00	2.00	
	Hard Court - Per Court per hour	Non - S	6.00	6.00	
	Per Court, per hour with floodlights	Non - S	11.00	11.00	
	Concession	Non - S	3.00	3.00	
	Mini 5 a Side Football	Hire of Pitch	Non - S	5.00	5.30
Call Care					
Non - HRA	Lifelines - Inside Borough	Yearly Charge	Non - S	239.20	239.20
	Lifelines - Inside Borough	Charge per week	Non - S	4.60	4.60
	Lifelines - Outside Borough	Yearly Charge	Non - S	239.20	239.20
	Lifelines - Outside Borough	Charge per week	Non - S	4.60	4.60
	Installation Charges - Inside Borough		Non - S	60.00	60.00
	Installation Charges - Outside Borough		Non - S	60.00	60.00
	Monitoring Charges	Yearly Charge	Non - S	41.60	41.60
	Monitoring Charges	Charge per week	Non - S	0.80	0.80
	Environmental Health	Yearly Charge	Non - S	56.28	56.28
	Environmental Health	Charge per week	Non - S	1.08	1.08
Licensing Fees					
Gambling Act 2005					

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Lotteries	New Application	S	40.00	40.00
	Annual Fee	S	20.00	20.00
Premises Licence New Application	New Small Casino	S	8,000.00	8,000.00
	New Large Casino	S	10,000.00	10,000.00
	Regional Casino	S	15,000.00	15,000.00
	Bingo Club	S	3,500.00	3,500.00
	Betting Premises (exc track)	S	3,000.00	3,000.00
	Tracks	S	2,500.00	2,500.00
	Family Entertainment Centre	S	2,000.00	2,000.00
	Adult Gaming Centre	S	2,000.00	2,000.00
Premises Licence Variation Application	Existing Casino	S	2,000.00	2,000.00
	Small Casino	S	4,000.00	4,000.00
	Large Casino	S	5,000.00	5,000.00
	Regional Casino	S	7,500.00	7,500.00
	Bingo	S	1,750.00	1,750.00
	Betting Premises (exc track)	S	1,500.00	1,500.00
	Tracks	S	1,250.00	1,250.00
	Family Entertainment Centre Adult Gaming Centre	S S	1,000.00 1,000.00	1,000.00 1,000.00
Premises Licence Annual Fee	Existing Casino	S	3,000.00	3,000.00
	Small Casino	S	5,000.00	5,000.00
	Large Casino	S	10,000.00	10,000.00
	Regional Casino	S	15,000.00	15,000.00
	Bingo	S	1,000.00	1,000.00
	Betting Premises (exc track)	S	600.00	600.00
	Tracks	S	1,000.00	1,000.00
	Family Entertainment Centre Adult Gaming Centre	S S	750.00 1,000.00	750.00 1,000.00
Club Machine Permits	New Application Part 2 & 3	S	200.00	200.00
	Annual Fee	S	50.00	50.00
	Variation Permit	S	100.00	100.00
Prize Gaming Permit	New Application	S	300.00	300.00
	Renewal	S	300.00	300.00
	Change of Name	S	25.00	25.00
Alcohol Licensed Premises	Notification of 2 or less machines	S	50.00	50.00
	Notification of change	S	50.00	50.00
	New application gaming machine permit	S	150.00	150.00
	Gaming machine permit existing	S	100.00	100.00
	Transfer of permit	S	25.00	25.00
	Machine Permit Annual Fee	S	50.00	50.00
	Variation Permit Change of Name	S S	100.00 25.00	100.00 25.00
Copy of Permits Copy of Licences			15.00	15.00
			25.00	25.00
Unlicensed Family Entertainment Centre	New Application	S	300.00	300.00
	Renewal	S	300.00	300.00
	Change of Name	S	25.00	25.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Licensing Act 2003 Alcohol & Regulated Entertainment				
Premises Licence New Grant/Variation	Band A (RV £0 - £4,300) *	S	100.00	100.00
	Band B (RV £4,301 - £33,000)*	S	190.00	190.00
	Band C (RV £33,001 - £87,000)*	S	315.00	315.00
	Band D (RV £87,001 - £125,000)*	S	450.00	450.00
	Band D x 2*	S	900.00	900.00
	Band E (RV £125,000+)*	S	635.00	635.00
	Band E x 3*	S	1,905.00	1,905.00
Premises Licence Annual Fee	Band A (RV £0 - £4,300) *	S	70.00	70.00
	Band B (RV £4,301 - £33,000)*	S	180.00	180.00
	Band C (RV £33,001 - £87,000)*	S	295.00	295.00
	Band D (RV £87,001 - £125,000)*	S	320.00	320.00
	Band D x 2*	S	640.00	640.00
	Band E (RV £125,000+)*	S	350.00	350.00
	Band E x 3*	S	1,050.00	1,050.00
Club Premises Certificate	Theft/loss etc.	S	10.50	10.50
	Change of name/rules of club & change of registered address	S	10.50	10.50
	Premises - duty to notify change of address	S	10.50	10.50
Community Premises DPS condition removal			23.00	23.00
Personal Licence	New Application	S	37.00	37.00
	Change of name/address	S	10.50	10.50
	Theft/loss etc.	S	10.50	10.50
Premises Licence Miscellaneous	Transfer Premises Licence	S	23.00	23.00
	Interim authority notice following death etc.	S	23.00	23.00
	Minor Variation	S	89.00	89.00
Provisional Statement	New Application	S	315.00	315.00
Right of Freeholder/Notification of interest			21.00	21.00
Temporary Event application (TEN)	New Application	S	21.00	21.00
	Theft/loss etc.	S	10.50	10.50
	RV = Rateable Value *Exemptions may be applicable & additional fee multipliers may apply for premises used for consumption primarily for the sale of alcohol or capacities over 5,000. Fees available upon request.			
Taxi and Private Hire				
Drivers Licence/Badge 3 year Licence	Replacement badge	Non-S	20.00	20.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Replacement licence	Non-S	25.00	25.00
	Renewal	Non-S	140.00	140.00
	Disclosure & Barring Application	Non-S	44.00	44.00
	Replacement badge buddy	Non-S	1.50	1.50
Vehicle	New Plate	Non-S	99.00	99.00
	Renewal	Non-S	93.00	93.00
	Transfer of vehicle	Non-S	12.00	12.00
	Replacement licence	Non-S	22.00	22.00
	Replacement plate	Non-S	16.00	16.00
	Replacement bracket	Non-S	15.00	15.00
Private Hire Operators 5 Year Licence	New Application	Non-S	1,550.00	1,550.00
	Renewal 0 vehicle	Non-S	1,450.00	1,450.00
	Renewal 1 vehicle	Non-S	1,100.00	1,100.00
	Renewal 2 - 5 vehicle	Non-S	1,600.00	1,600.00
	Renewal 6 - 20 vehicle	Non-S	1,750.00	1,750.00
	Renewal 21 - 50 vehicle	Non-S	2,050.00	2,050.00
	Renewal 51 - 100 vehicle	Non-S	2,650.00	2,650.00
	Renewal 101 - 200 vehicle	Non-S	3,850.00	3,850.00
	Renewal 201 - 300 vehicle	Non-S	6,250.00	6,250.00
	Renewal 301 - 400 vehicle	Non-S	11,050.00	11,050.00
	Renewal 400+ vehicle	Non-S	20,650.00	20,650.00
	Payment Arrangement	Non-S	50.00	50.00
	Operator change of name	Non-S	220.00	220.00
New Private Hire Driver	Initial Appointment	Non-S	30.00	30.00
	Induction Day	Non-S	100.00	100.00
	Grant of 3 year licence	Non-S	190.00	190.00
	Induction re-take	Non-S	55.00	55.00
Miscellaneous	Recovery of returned cheque	Non-S	35.00	35.00
	Safety Awareness Course	Non-S	200.00	200.00
	Hackney Test	Non-S	55.00	55.00
Car Boots				
Registration Fee	1 - 50 pitches	Non-S	10.00	10.00
	51 - 75 pitches	Non-S	25.00	25.00
	76 - 100 pitches	Non-S	30.00	30.00
	101 - 125 pitches	Non-S	35.00	35.00
	126 - 150 pitches	Non-S	40.00	40.00
	151 - 175 pitches	Non-S	45.00	45.00
	176 - 200 pitches	Non-S	50.00	50.00
Fee Per Event	1 - 20 pitches	Non-S	Nil	Nil
	21 - 50 pitches	Non-S	15.00	15.00
	51 - 75 pitches	Non-S	20.00	20.00
	76 - 100 pitches	Non-S	25.00	25.00
	101 - 125 pitches	Non-S	30.00	30.00
	126 - 150 pitches	Non-S	35.00	35.00
	151 - 175 pitches	Non-S	40.00	40.00
	176 - 200 pitches	Non-S	45.00	45.00
Sex Shop/Entertainment Establishment				
Sex Establishments	Per Year	Non - S	750.00	750.00
Sex Entertainment Establishments	Per Year	Non - S	2,500.00	2,500.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Street Trading				
Standard Area*				
Street Trading Standard Area	Trading 1 day per week	Non-S	240.00	240.00
	Trading 2 days per week	Non-S	480.00	480.00
	Trading 3 days per week	Non-S	720.00	720.00
	Trading 4 days per week	Non-S	960.00	960.00
	Trading 5 days per week	Non-S	1200.00	1200.00
	Trading 6 days per week	Non-S	1440.00	1440.00
	Trading 7 days per week	Non-S	1680.00	1680.00
Premium Park				
Street Trading Premium Park	Trading 1 day per week	Non-S	300.00	300.00
	Trading 2 days per week	Non-S	600.00	600.00
	Trading 3 days per week	Non-S	900.00	900.00
	Trading 4 days per week	Non-S	1200.00	1200.00
	Trading 5 days per week	Non-S	1500.00	1500.00
	Trading 6 days per week	Non-S	1800.00	1800.00
	Trading 7 days per week	Non-S	2100.00	2100.00
	* Standard Areas = Industrial Estates & Layby's. Street Trading is prohibited in town centre locations.			
Environmental Health				
Licences				
Animal Boarding Establishment	Issue of Annual Licence Traditional Border	S	155.00	155.00
Animal Boarding Establishment	Issue of Annual Licence Domestic Border	S	128.00	128.00
Dog Breeding	Licence Renewal	S	128.00	128.00
Dog Breeding	Issue of New Licence	S	128.00	128.00
Dangerous Wild Animal	Licence to Keep Certain Animals	S	275.00	275.00
Pet Shops	Annual Licence	S	128.00	128.00
Riding Establishment	Annual Licence	S	100.00	100.00
Zoo Licence	Annual Licence	S	530.00	530.00
Scrap Metal Dealers Licence (Site Licence)	3 Year Licence	S	325.00	325.00
Scrap Metal Dealers Licence (Collectors Licence)	3 Year Licence	S	240.00	240.00
Scrap Metal Dealers Licence (Variation to Licence)	As Required	S	65.00	65.00
Scrap Metal Dealers Licence (Duplicate Licence issued)	As Required	S	15.00	15.00
Motor Salvage Operator	3 Year Registration	S	0.00	0.00
Tattooing, Ear Piercing, Acupuncture, Electrolysis	Registration - one off fee	S	132.00	132.00
Tattoo and Body Art Covention	Administration Fee (New for 2012/13) (Per Exhibitor)	S	33.00	33.00
Fixed Penalties and Fines				
Smoke Free Areas	No Notice Displayed - Fixed Penalty Notice reduced to £150 if paid in 14 days Maximum Fine on Conviction £1000	S	206.00	206.00
	Smoke Free Areas - reduced to £30 if paid within 15 days	S	52.00	52.00
Certificates & Statements				
Health Export Certificate	Within 3 working days of request	Non - S	80.00	80.00
Environmental Searches	Urgent Rate	Non - S	120.00	120.00
Consultancy	Contaminated Land etc	Non - S	80.00	80.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Statement and Legal Advice (Private Cases)	Hourly Rate	Non - S	80.00	80.00
	Up to 5 Pages	Non - S	180.00	180.00
	Additional Pages	Non - S	30.00	30.00
Public Health / Environmental Protection Charges				
Funerals	LA Funerals - Claim to Banks / Treasury	S	520.00	520.00
Drainage Works Filthy	Works in Default	S	45.00	45.00
Private Drinking Water Supplies	Risk Assessment	S	520.00	520.00
	Second Visit / Investigation / Authorisation	S	105.00	105.00
	Analysing a Sample - Taken under Reg 10	S	28.00	28.00
	Analysing a Sample - Taken during check monitoring	S	105.00	105.00
	Analysing a Sample - Taken during audit monitoring	S	520.00	520.00
Filthy & Verminous Premises	Works in Default	S	45.00	45.00
Silencing of Alarms	Burglar, Car etc	S	45.00	45.00
Domestic Noise	Seizure and Storage of Noise Equipment	S	210.00	210.00
LA Environmental Regulations of Industrial Plant	LAPC / LAPPC / LA-IPPC Application for Permit / Renewal	S	set by DEFRA	set by DEFRA
Animal Welfare Service				
Stray Dogs	Stray Dog Release Fee	Non - S	60.00	60.00
Fixed Penalties - to be approved at Cabinet				
Dogs	Dog Fouling (FPN) (discounted amount £50)	S	80.00	80.00
Dogs	Dog Control (FPN) new for CN & E Act (discounted amount £50)	S	80.00	80.00
Litter	Depositing Litter (discounted amount £50)	S	80.00	80.00
Litter	Failure to comply with street litter clearing notice (discounted amount £80)	S	110.00	110.00
Litter	Failure to comply with waste receptacle notice (discounted amount £50)	S	80.00	80.00
Litter	Unauthorised distribution of litter on designated land (discounted amount £50)	S	80.00	80.00
Litter and Waste	Failure to produce waste transfer note (waster's carriers licence)	S	300.00	300.00
Graffiti / Fly Posting	Graffiti and Fly Posting (discounted amount £50)	S	80.00	80.00
Noise	Failure to nominate key holder (discounted amount £50)	S	80.00	80.00
Noise	Noise from premises - dwelling (discounted amount £80)	S	110.00	110.00
Noise	Noise from premises - licenced premises	S	500.00	500.00
Parking (cars for sale)	Nuisance premises	S	100.00	100.00
Fly Tipping	FPN (discounted amount £250)	S	400.00	400.00
Photocopying and Printing	First A4 sheet	Non - S	3.50	3.50

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
General	Additional sheets	Non - S	0.50	0.50
	A3	Non - S	3.75	3.75
	Additional sheets	Non - S	0.50	0.50
	Copying Statutory Notices	Non - S	25.00	25.00
	Copy of Taped Interview	Non - S	25.00	25.00
Election Fees				
	Copy of Electoral Register			
	Electronic Version - Full Register (restricted sales)	S	£20 admin fee plus £1.50 per thousand entries (or part)	£20 admin fee plus £1.50 per thousand entries (or part)
	Electronic Version - Edited	S	£20 admin fee plus £1.50 per thousand entries (or part)	£20 admin fee plus £1.50 per thousand entries (or part)
	Paper Copy - Full Register (restricted sales)	S	£10 admin fee plus £5 per thousand entries (or part)	£10 admin fee plus £5 per thousand entries (or part)
	Paper Version - Edited	S	£10 admin fee plus £5 per thousand entries (or part)	£10 admin fee plus £5 per thousand entries (or part)
	Confirmation of Registration - Individual	Non - S	15.00	15.00
Borough Secretary				
	Certifying Foreign Pensions	Non - S	10.00	10.00
	Subject Access Request	S	10.00	10.00
	FOI time per hour (first 18 hrs free)	S	25.00	25.00
	Postage & Packing request documents		at cost	at cost
	Provision of CCTV Footage (redaction where necessary charged in addition to recover actual costs only)		36.50 (up to 1hr of footage)	36.50 (up to 1hr of footage)
	Provision of Additional CCTV Footage (per hr)		25.00	25.00
	Photocopying (per A4 side)		0.12	0.12
Planning				
All Outline Applications	Sites up to and including 2.5 Hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Site exceeds 2.5 Hectares £8,285 plus £100 per 0.1 Hectares in excess of 2.5 Hectares to a maximum £125,000	S	9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000.	9,527; and an additional £115 for each 0.1 hectare in excess of 2.5 hectares, subject to a maximum in total of £125,000
Householder Applications	Alterations/Extensions to a single dwelling, including works within boundary (including flats)	S	172.00	172.00
Full Applications (and first submissions of reserved matters)	Alterations/Extensions to two or more dwellings, including works within boundaries	S	339.00	339.00
	New Dwellings (up to and including 50)	S	385.00 per dwelling	385.00 per dwelling
	New Dwellings (for more than 50) £19,049 plus £115 per additional dwelling to a maximum of £250,000	S	19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000.	19,049 + 115 per additional dwelling over 50, subject to a maximum of 250,000
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, no increase in gross floor space or no more than 40m ²	S	195.00	195.00
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 40m ² but no more than 75m ²	S	385.00	385.00
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 75m ² but no more than 3750m ²	S	385.00 for each 75m ² or part of	385.00 for each 75m ² or part of
	Erection of buildings not dwellings, agricultural, glasshouses, plant nor machinery, increase of gross floor space of more than 3750m ² - £19,049 plus £115 for each additional 75m ² to a max of £250,000	S	19,049 plus 115 for each additional 75m ² to a max of 250,000.	19,049 plus 115 for each additional 75m ² to a max of 250,000.
	The erection of buildings on land used for agriculture purposes with a site area of no more than 465m ²	S	80.00	80.00
	The erection of buildings on land used for agriculture purposes with a site area of more than 465m ² but not more than 540m ²	S	385.00	385.00
	The erection of buildings on land used for agriculture purposes with a site area of more than 540m ² but no more than 4,215m ² - £385 for first 540m ² plus £385 for each 75m ² or part thereof	S	385.00 for first 540m ² plus 385.00 for each 75m ² or part thereof	385.00 for first 540m ² plus 385.00 for each 75m ² or part thereof

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Applications other than Building Works	The erection of buildings on land used for agriculture purposes with a site area of more than 4,215m ² - £19,049 plus £115 for each additional 75m ² to a max of £250,000	S	19,049.00 plus 115.00 for each additional 75m ² to a max of 250,000.	19,049.00 plus 115.00 for each additional 75m ² to a max of 250,000.
	Erection of glasshouses on land used for the purposes of agriculture with a floor space no more than 465m ²	S	80.00	80.00
	Erection of glasshouses on land used for the purposes of agriculture with a floor space more than 465m ²	S	2,150.00	21,150.00
	Erection/Alterations/Replacement of plant and machinery on a site no more than 5 hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare
	Erection/Alterations/Replacement of plant and machinery on a site that exceeds 5 Hectares - £19,049 plus £115 per 0.1 Hectares in excess of 5 Hectares to a maximum £250,000	S	19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000.	19,049.00 plus 115.00 per 0.1 Hectares in excess of 5 Hectares to a maximum 250,000.
	Car Parks, Service Roads or Other Accesses for existing uses	S	195.00	195.00
	Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site no more than 15 hectares	S	195.00 for each 0.1 hectare or part thereof	195.00 for each 0.1 hectare or part thereof
	Waste, Use of land for disposal of refuse or waste materials or deposit of material remaining after extraction or storage of minerals on a site more than 15 hectares - £29,112 plus £115 per 0.1 hectare in excess of 15 hectares up to a maximum of £65,000	S	29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.	29,112.00 plus 115.00 per 0.1 hectare in excess of 15 hectares up to a maximum of 65,000.
	Operations connected with Exploratory Drilling for oil or natural gas on a site no more than 7.5 hectares	S	385.00 per 0.1 hectare	385.00 per 0.1 hectare
	Operations connected with Exploratory Drilling for oil or natural gas on a site that exceeds 7.5 Hectares £28,750 plus £115 for each 0.1 Hectare in excess of 7.5 Hectares to a max £250,000	S	28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.	28,750.00 plus 115.00 for each 0.1 hectare in excess of 7.5 hectares to a max 250,000.
Other operations - Winning and working of a site that does not exceed 15 Hectares	S	195.00 per 0.1 hectare	195.00 per 0.1 hectare	

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Other operations - Winning and working of a site that exceeds 15 Hectares - £29,112 plus £115 for each additional 0.1 Hectare in excess of 15 Hectares up to £65,000	S	29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000.	29,112.00 plus 115.00 for each additional 0.1 Hectare in excess of 15 Hectares up to 65,000.
	Other operations not coming within any of the above categories	S	195.00 per 0.1 hectare up to a maximum of 1,690.00.	195.00 per 0.1 hectare up to a maximum of 1,690.00.
Reserved Matters	Application for approval of reserved matters following outline approval - Full Fee due, or if already paid then £385 due	S	If full fee already paid 385.00	If full fee already paid 385.01
Approval/ Variation/ Discharge of Condition	Application for removal or variation of a condition following grant of planning permission	S	195.00	196.00
	Request for confirmation that one or more planning conditions have been complied with - £28 per request for householder	S	28.00 per request	28.00 per request
	Request for confirmation that one or more planning conditions have been complied with - others £97 per request	S	97.00 per request	97.00 per request
Change of use of a building	Change of use of a building to use as one or more separate dwelling houses, or other cases, no more than 50 dwellings	S	385.00 for each	385.00 for each
	Change of use of a building to use as one or more separate dwelling houses, or other cases, where change of use exceeds 50 dwelling houses - £19,049 plus £115 for each additional dwelling house up to a maximum of £250,000	S	19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.	19,049.00 plus 115.00 for each additional dwelling house up to a maximum of 250,000.
	Other changes of use, other material change of use of a building or land	S	385.00	385.00
Advertisement	Advertisement relating to business on the premises	S	110.00	110.00
	Advance signs which are not situated on or visible from the site, directing the public to a business	S	110.00	110.00
	All other advertisements	S	385.00	385.00
Lawful development certificates	LDC - Existing use - in breach of a planning condition	S	Same as full	Same as full
	Existing use LDC - lawful not to comply with a particular condition	S	195.00	196.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Prior Approval	LDC - Proposed Use	S	Half normal planning fee	Half normal planning fee
	Change of use from Class B1(a) (Offices) to Class C3 (Dwelling Houses)	S	80.00	80.00
	Change of use from Classes B1 (Business), C1 (Hotels), C2 (Residential Institutions), C2a (Secure Residential Institutions) and D2 (Assembly & Leisure) to use as a State Funded School	S	80.00	80.00
	Change of use from an Agricultural Building to a flexible use falling within either Class A1 (Shops), Class A2 (Financial & Professional Services), Class A3 (Restaurants and Cafes), Class B1 (Business), Class B8 (Storage or Distribution), Class C1 Hotels or Class D2 (Assembly and Leisure).	S	80.00	80.00
	Agricultural / Forestry buildings & operations or demolition of buildings	S	80.00	80.00
	Installation of a radio mast ,radio equipment, housing or public callbox	S	385.00	385.00
Non-Material Amendment	Non-Material amendment following a grant of planning permission for householder	S	28.00	28.00
	Non-Material amendment following a grant of planning permission in any other case.	S	195.00	195.00
Copy of decision notice		Non - S	20.00	25.00
Copy Tree Preservation order		Non - S	20.00	25.00
Copy of Appeal Decision Notice		Non - S	20.00	25.00
Copy of Enforcement Notices		Non - S	20.00	25.00
Copy of Section 106		Non - S	30.00	50.00
Photocopying				
A4	per sheet	Non - S	1.00	1.50
A3	per sheet	Non - S	1.50	2.00
A2	per sheet	Non - S	5.00	6.00
A1	per sheet	Non - S	7.50	8.00
A0	per sheet	Non - S	12.00	15.00
Ordnance Survey Extracts	Set of 6 A4 extracts of 1:500 scale	Non - S	30.00	30.50
	Set of 6 A4 extracts of 1:1250 scale	Non - S	30.00	30.50
	Set of 6 A4 extracts of 1:2500 scale	Non - S	30.00	30.50
Planning Policy Documents	Consultants' Reports	Non - S	POA	POA
	Local Plans various stages of development and all supporting documents	S & Non-S	POA	POA
Pre-Application Advice	Largescale Major Developments	Non - S	POA	POA
	Other Major Development Dwellings	Non - S	15% of fee	15% of fee
	Other Major Development Offices/Research and Development/Light industry	Non - S	15% of fee	15% of fee

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Other Major Development Heavy Industry/Storage/Warehousing	Non - S	15% of fee	15% of fee
	Other Major Development Retail, Distribution and Servicing	Non - S	15% of fee	15% of fee
	All other major development	Non - S	15% of fee	15% of fee
	Minor Development 1 dwelling	Non - S	15% of fee	15% of fee
	Minor Development 2-9 dwellings	Non - S	15% of fee	15% of fee
	Minor Development Offices/Research and Development/Light industry	Non - S	190.00	15% of fee
	Minor Development Heavy Industry/ Storage/ Warehousing	Non - S	190.00	15% of fee
	Minor Development Retail and Distribution	Non - S	190.00	15% of fee
	All other Minor Development	Non - S	15% of fee	15% of fee
	Change of Use to House in Multiple Occupation	Non - S	80.00	90.00
	Change of Use	Non - S	15% of fee	15% of fee
	Householder Developments	Non - S	15% of fee (£25.80)	15% of fee (£25.80)
	Advertisements	Non - S	25.00	25.50
	Listed Building Consent to alter/extend	Non - S	80.00	90.00
	Listed Building Consent to demolish	Non - S	80.00	90.00
	Conservation Area Consents	Non - S	80.00	90.00
	Meetings and/or Site Visits (per 30 Minutes) in addition to the pre-application charge applicable above	Non - S	90.00	92.00
Request for current use of property	All Properties	Non - S	POA	POA
Other Ancillary Charges	Householder Enquiries	Non - S	POA	POA
	Permitted Development Enquiries (other)	Non - S	POA	POA
	History and Investigation	Non - S	POA	POA
	Other (not included in the above)	Non - S	POA	POA
Planning Performance Agreement	Individual Cases	S	negotiable on an individual case	negotiable on an individual case
Building Control				
New Dwellings up to 300m ² :				
Number of Dwellings				
1 to 2 Dwellings as set out				
	1 Plan Charge	S	147.20	147.20
	1 Inspection Fee	S	441.63	441.63
	1 Building Notice Charge	S	647.70	647.70
	1 Regularisation Charge	S	686.97	686.97
	2 Plan Charge	S	182.26	182.26
	2 Inspection Fee	S	546.77	546.77
	2 Building Notice Charge	S	801.92	801.92
	2 Regularisation Charge	S	850.53	850.53
For Three or more dwellings, or if the floor area of the dwellings exceeds 300m ² , the charge is individually determined				
Detached garage of car port up to 40m ²	Plan Charge	S	240.34	240.34
	Inspection Fee	S	Included in Plan Charge	Included in Plan Charge
	Building Notice Charge	S	265.20	265.20
	Regularisation Charge	S	260.36	260.36
Attached single storey extension of garage or car port up to 40m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	140.36	140.36
	Building Notice Charge	S	260.36	260.36
	Regularisation Charge	S	282.06	282.06

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Domestic extension up to 10m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	220.48	220.48
	Building Notice Charge	S	340.48	340.48
	Regularisation Charge	S	368.85	368.85
Domestic extension 10m ² to 40m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	308.60	308.60
	Building Notice Charge	S	428.60	428.60
	Regularisation Charge	S	464.32	464.32
Domestic extension 40m ² to 100m ²	Plan Charge	S	120.00	120.00
	Inspection Fee	S	420.76	420.76
	Building Notice Charge	S	540.76	540.76
	Regularisation Charge	S	585.82	585.82
A minimum charge for rooms in the roof is	Plan Charge	S	120.00	120.00
	Inspection Fee	S	288.58	288.58
	Building Notice Charge	S	408.58	408.58
	Regularisation Charge	S	442.62	442.62
A Minimum charge for rooms in the roof with dormer	Plan Charge	S	120.00	120.00
	Inspection Fee	S	343.00	343.00
	Building Notice Charge	S	463.00	463.00
	Regularisation Charge	S	501.63	501.63
Conversion of a habitable room(s)	Plan Charge	S	60.00	60.00
	Inspection Fee	S	200.36	200.36
	Building Notice Charge	S	260.36	260.36
	Regularisation Charge	S	282.06	282.06
The introduction of insulation as part of a re-roof work, re-rendering/plastering and replacement ground floors that does not include changes to structural members	Plan Charge	S	200.28	200.28
	Inspection Fee	S	Included in Plan Charge	Included in Plan Charge
	Building Notice Charge	S	200.28	200.28
	Regularisation Charge	S	216.97	216.97
Domestic external window & door replacements (up to 5)	Building Notice Charge	S	160.22	160.22
	Regularisation Charge	S	173.58	173.58
Domestic external window & door replacements (over 5)	Building Notice Charge	S	To be individually determined	To be individually determined
	Regularisation Charge	S	To be individually determined	To be individually determined
Domestic Internal Alterations, installation of fittings and/or structural work				
Estimated Cost of Building Works				
£ 0 - 2,000	Plan Charge	S	200.28	160.22
	Building Notice Charge	S	200.28	160.22
	Regularisation Charge	S	216.97	173.58
2,001 - 5,000	Plan Charge	S	240.38	200.38

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Building Notice Charge	S	240.38	200.38
	Regularisation Charge	S	260.36	216.97
For schemes exceeding £5,000 estimated contract price the charge is individually determined				
Charges for all Non-Domestic Building Work				
Estimated Cost of Building Works				
£				
0 - 2,000	Plan Charge	S	200.28	200.28
	Building Notice Charge	S	200.28	200.28
	Regularisation Charge	S	216.97	216.97
2,001 - 5,000	Plan Charge	S	240.34	240.34
	Inspection Fee	S		
	Building Notice Charge	S	240.34	240.34
For schemes exceeding £5,000 estimated contract price the charge is individually determined				
	Electrical Work - minimum charge when not carried out in conjunction with other controlled building work	Non - S	198.00	198.00
	Regularisation Charge	Non - S	214.50	214.50
Fees for Dealing with Dangerous Structures				
	Surveyors Mileage Costs	Non - S	45p per mile	45p per mile
	Surveyors Time Costs	Non - S	Between £14.02 to £25.14 per hour	Between £20.00 to £31.00 per hour
	Administration	Non - S	50.00	51.00
Cost of work to make structure safe will depend on the amount and type of work involved				
	Exempt Building Certificate	S	29.00	29.00
	Retrieval of Plans to enable copies of Certificates to be issued	Non - S	30.00	30.50
	Copies of Certificates	Non - S	10.00	10.00
	To view Historic / Stored Files	Non - S	210.00	214.00
	Letters of Confirmation of works carried out if files not available	Non - S	45.00	46.00
Street Naming and Numbering Charges				
Existing Properties				
	House Name Change	S	63.00	63.00
New Properties				
	Numbering / Naming			
	1 - 5 Plots	S	185.00	185.00
	6 - 25 Plots	S	296.00	296.00
	26 - 75 Plots	S	700.00	700.00
	76+ Plots	S	945.00	945.00
	Additional charge where this includes Naming of a Building (e.g. Block of Flats)	S	126.00	126.00
Existing Streets				
	Renaming of Street where requested by residents	S	220.50 plus 21.00 per property	220.50 plus 21.00 per property
New Streets				

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Additional Charge to House Numbering where this includes naming of street	Per Street	S	152.00	152.00
Amendments to Schedule				
Amending Schedule of development already issued following plot change by developer	Per Plot Affected	S	39.00	39.00
<i>Guildhall Room Hire</i>				
Mon - Fri. 8am till 8.30pm per hr	Great Hall	Non - S	60.00	60.00
	Court Room	Non - S	40.00	40.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	25.00	25.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	25.00	25.00
	Gallery Room	Non - S	25.00	25.00
	Godwin Room	Non - S	25.00	25.00
	Council Chambers	Non - S	40.00	40.00
	Jeffery Room	Non - S	40.00	40.00
	Holding Room	Non - S	25.00	25.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	30.00	30.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	30.00	30.00
	OSS Reception Area (Mon-Fri after 5.30pm and Sat)	Non - S	30.00	30.00
	Mon - Fri. per hr after 8.30pm	Great Hall	Non - S	90.00
Court Room		Non - S	60.00	60.00
Ceremony Room (Mon-Fri after 6pm)		Non - S	60.00	60.00
Dressing Rooms (2) (to be booked with hall only)		Non - S	20.00	20.00
Jeyes Room		Non - S	60.00	60.00
Gallery Room		Non - S	60.00	60.00
Godwin Room		Non - S	60.00	60.00
Council Chambers		Non - S	60.00	60.00
Jeffery Room		Non - S	60.00	60.00
Holding Room		Non - S	60.00	60.00
Courtyard & Cloister (Mon-Fri after 6pm & Sat)		Non - S	50.00	50.00
Mezzanine Area (Mon-Fri after 6pm & Sat)		Non - S	50.00	50.00
OSS Reception Area (Mon-Fri after 5.30pm and Sat)		Non - S	50.00	50.00
Saturdays per hr		Great Hall	Non - S	90.00
	Court Room	Non - S	60.00	60.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	60.00	60.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	60.00	60.00
	Gallery Room	Non - S	60.00	60.00
	Godwin Room	Non - S	60.00	60.00
	Council Chambers	Non - S	60.00	60.00
	Jeffery Room	Non - S	60.00	60.00
	Holding Room	Non - S	60.00	60.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	50.00	50.00
	OSS Reception Area (Mon-Fri after 5.30pm and Sat)	Non - S	50.00	50.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Sundays & Bank Hols Per hr	Great Hall	Non - S	145.00	145.00
	Court Room	Non - S	100.00	100.00
	Ceremony Room (Mon-Fri after 6pm)	Non - S	100.00	100.00
	Dressing Rooms (2) (to be booked with hall only)	Non - S	20.00	20.00
	Jeyes Room	Non - S	100.00	100.00
	Gallery Room	Non - S	100.00	100.00
	Godwin Room	Non - S	100.00	100.00
	Council Chambers	Non - S	100.00	100.00
	Jeffery Room	Non - S	100.00	100.00
	Holding Room	Non - S	100.00	100.00
	Courtyard & Cloister (Mon-Fri after 6pm & Sat)	Non - S	100.00	100.00
	Mezzanine Area (Mon-Fri after 6pm & Sat)	Non - S	100.00	100.00
	OSS Reception Area	Non - S	100.00	100.00
	Wedding Ceremony Rates	Great Hall	Non - S	750.00
Court Room		Non - S	500.00	500.00
Council Chamber		Non - S	500.00	500.00
Holding Room		Non - S	400.00	400.00
Great Hall (Sundays & Bank Holidays)		Non - S	1,500.00	1,500.00
Court Room (Sundays & Bank Holidays)		Non - S	1,000.00	1,000.00
Council Chamber (Saturday & Bank Holidays)		Non - S	1,000.00	1,000.00
Holding Room (Sundays & Bank Holidays)		Non - S	800.00	800.00
Reception Prices	The Spencer Package	Non - S	1,900.00	1,900.00
	The Jeffery Package	Non - S	1,350.00	1,350.00
	The Tilley Package	Non - S	950.00	950.00
	The Godwin Package	Non - S	400.00	400.00
Party Packages per head	The Platinum Package	Non - S	33.00	33.00
	The Gold Package	Non - S	29.00	29.00
	The Silver Package	Non - S	25.00	25.00
Museum Service				
Room Hire	Meeting Room Hire - Half Day	Non - S	80.00	80.00
	Meeting Room Hire - Full Day	Non - S	160.00	160.00
	Meeting Room Hire - Out of Hours (per hour)	Non - S	125+ additional staff costs	125+ additional staff costs
	Refreshments	Non - S	1.80	1.80
Gallery Hire	AG1 per week:			
	- Non-Profit Making Organisation	Non - S	60.00	60.00
	- Individual Artisit	Non - S	100.00	100.00
	AG2 & 3 (per week)			
	- Non-Profit Making Organisation	Non - S	60.00	60.00
	- Individual Artisit	Non - S	100.00	100.00
	Shoe Lounge	Non - S	Negotiable	Negotiable
Talks		Non - S	63.00 plus travel costs	63.00 plus travel costs
Car Parks				
Charges	Up to 1 hour	Non - S	0.60	0.60
	Up to 1 hour (MSCP only)		Free	Free
	Up to 2 hours	Non - S	1.20	1.20
	Up to 2 hours (MSCP only)		Free	Free
	Up to 3 hours	Non - S	2.40	2.40
	Up to 4 hours	Non - S	3.20	3.20
	Up to 5 hours	Non - S	4.00	4.00
	All Day	Non - S	7.00	7.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
	Evening*	Non - S	1.00	1.00
	Overnight*	Non - S	2.50	2.50
	Saturdays (MSCP only)		Free	Free
	Sunday	Non - S	Free	Free
	Coaches	Non - S	8.00	8.00
	* Selected Car Parks Only			
	Monthly - 7 day	Non - S	120.00	120.00
	Annual - 7 day	Non - S	1,440.00	1,440.00
Permits	Town Centre Annual Parking Permits	Non - S	360.00	360.00
	Commuter Permits	Non - S	600.00	600.00
<i>Market Stall Rents</i>				
<u><i>Permanent Trader Rates</i></u>				
<u><i>Winter Rates</i></u>				
Standard	Tues - Thurs	Non - S	7.00	7.00
	Fri	Non - S	10.00	10.00
	Sat	Non - S	15.00	15.00
1st Class	Tues & Weds	Non - S	9.50	9.50
	Thurs	Non - S	9.00	9.00
	Fri	Non - S	12.50	12.50
	Sat	Non - S	17.50	17.50
2nd Class	Tues & Weds	Non - S	8.50	8.50
	Thurs	Non - S	7.00	7.00
	Fri	Non - S	11.50	11.50
	Sat	Non - S	16.50	16.50
<u><i>Summer Rates</i></u>				
Standard	Tues - Weds	Non - S	10.00	10.00
	Thurs	Non - S	8.00	8.00
	Fri	Non - S	12.00	12.00
	Sat	Non - S	25.00	25.00
1st Class	Tues & Weds	Non - S	16.00	16.00
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	18.00	18.00
	Sat	Non - S	31.00	31.00
2nd Class	Tues & Weds	Non - S	14.50	14.50
	Thurs	Non - S	8.00	8.00
	Fri	Non - S	16.50	16.50
	Sat	Non - S	29.50	29.50
<u><i>Casual Trader Rates</i></u>				
<u><i>Winter Rates</i></u>				
Standard	Tues - Thurs	Non - S	10.00	10.00
	Fri	Non - S	12.00	12.00
	Sat	Non - S	20.00	20.00
1st Class	Tues & Weds	Non - S	12.50	12.50
	Thurs	Non - S	12.00	12.00
	Fri	Non - S	14.50	14.50
	Sat	Non - S	22.50	22.50
2nd Class	Tues & Weds	Non - S	11.50	11.50
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	13.50	13.50
	Sat	Non - S	21.50	21.50
<u><i>Summer Rates</i></u>				
Standard	Tues - Weds	Non - S	12.00	12.00
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	18.00	18.00
	Sat	Non - S	30.00	30.00
1st Class	Tues & Weds	Non - S	18.00	18.00
	Thurs	Non - S	12.00	12.00
	Fri	Non - S	24.00	24.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
2nd Class	Sat	Non - S	36.00	36.00
	Tues & Weds	Non - S	16.50	16.50
	Thurs	Non - S	10.00	10.00
	Fri	Non - S	22.50	22.50
	Sat	Non - S	34.50	34.50
Housing Fees				
Mandatory, and Additional, HMO Licence - Standard Fee	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	700.00	714.00
Mandatory, and Additional, HMO Licence - If applied for on time	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	550.00	561.00
Mandatory, and Additional, HMO Licence - If applied for before it expires	Processing Application & Granting of Licence for Mandatory/Additional HMO (5 Year Term) for upto 5 persons. For each additional person the fee will increase by £30	Non - S	500.00	510.00
Licensable HMO's	Cost of Officer Attendance to help complete the Online Application	Non - S	60.00	61.20
Licensable HMO's	Pre-Application Inspection. Will be charged for missed, or cancelled, inspections where 24 hours notice has not been given	Non - S	60.00	61.20
Licensable HMO's	Variation to a licence	Non - S	no charge	100.00
All privately owned Properties (including Empty homes)	Cost if served with a Suspended Improvement Notice, an Improvement Notice, a Prohibition Order or take Emergency Remedial Action	Non - S	400.00	408.00
All privately owned Properties (including Empty homes)	Cost if served with an Emergency Prohibition Order	Non - S	450.00	459.00
All privately owned Properties (including Empty homes)	Cost to consider a revocation request to remove a Prohibition/Emergency Prohibition Notice	Non - S		204.00
Immigration	Request for Letter confirming property is satisfactory for intended immigrant	Non - S	200.00	204.00
Housing Act - Enforcement	Charging for taking Enforcement Action including works in default	S	Cost of work plus £250 or 15%, whichever is greater	Cost of work plus £250 or 15%, whichever is greater
Viewing of Registers	Free Office Viewing or Internet (where applicable) – charge for copy	Non - S	It is recommended that this charge is increased by the Council's annual fees and charges uplift for 2016/2017 onwards.	It is recommended that this charge is increased by the Council's annual fees and charges
RSL Framework	Registration	Non - S	NPH	NPH
Choice Based Lettings	Flat rate charge for Advertising a Property	Non - S	NPH	NPH
Travellers Site Charges	Pitch Fee	Non - S	55.00 per week	55.00 per week
	Water	Non - S	10.00 per week	10.00 per week
Land Charges				
Standard Fees	Official LLC1 + CON29 enquiries search	Non - S	98.00	98.00
	Official LLC1 only certificate of search	Non - S	48.00	48.00

Fees & Charges

Activity / Item	Basis	Statutory / Non-Statutory	2016/17 Value inc VAT £	2017/18 Value inc VAT £
Non Standard Fees	CON29O enquiries - question 4-22 inclusive when submitted with accompanying CON29R - each	Non - S	15.00	15.00
	CON29O enquiries submitted without an accompanying CON29R - additional admin fee (plus £15 per question)	Non - S	13.20	13.20
	Additional enquiries - each	Non - S	20.00	20.00
Additional Parcel Fees	CON29R additional parcels of land	Non - S	10.50	10.50
	LLC1 additional parcel fee (up to an additional 16 parcels)	Non - S	0.00	0.00
Personal Search Fees	Personal search	Non - S	0.00	0.00
	Personal search - additional parcels of land (up to an additional 16 parcels)	Non - S	0.00	0.00
Unrefined CON29R (Raw) data enquiries	Q1.1 (f-h)	Non - S	20.00	20.00
	Q3.7 (a-d, f); Q3.8; Q3.9	Non - S	2.00	2.00
	Q3.10; Q3.11	Non - S	1.00	1.00
Copies of documents	Planning consent	Non - S	10.00	10.00
	Section 106 Agreement	Non - S	15.00	15.00
	Tree Preservation Order	Non - S	10.00	10.00
	Other remaining copy documents	Non - S	15.00	15.00

Notes

Non S - Non Statutory
S - Statutory function

* - These fees will be implemented wef the Full Council Date (29/02/17)